

Mobile Device Repair Follow-up Log

US Letter | Fill in a PDF reader or print at Actual size. Amounts do not calculate automatically.

Business / service provider

Business phone / email

Device owner name

Device owner phone / email

Service location

Record date

Device identity

Reported issue

- ☐ Screen
- ☐ Battery
- ☐ Charging
- ☐ Software
- ☐ Other

Data backup status

Contact date, method, outcome, promised action, and next date

Date	Method	Outcome	Next action	Next date

Follow-up owner

Follow-up notes