Cleaning Business Weekly Job Schedule

US Letter | Fill in a PDF reader or print at Actual size. Amounts do not calculate automatically.

Business / service provider

Business phone / email

Customer name

Customer phone / email

Service address

Record date

Rooms / areas

Cleaning level

☐ Routine ☐ Deep clean ☐ Move-in / out ☐ Other

Supply preference

Week starting

Day, worker / crew, location, task, and status

Day / date	Time	Worker / crew	Location / task	Status

Weekly scheduling notes